

Purpose: CLTA Professional Development Grants support professional development for K-16 teachers to improve classroom instruction and student participation.

Eligibility: Regional Chinese language teachers organizations that have formal affiliation with the CLTA and whose membership is current are eligible to apply. Applications must be submitted by an officer of a regional CLTA organization on behalf of the organization. [Affiliation procedures are provided on the following CLTA website:
<http://clta-us.org/about-clta/regional-cltas/> .]

Amount: The grant amount is up to USD \$600 for each proposal.

Deadlines and Notification: Applications must be submitted to info@clta-us.org with the **subject line** of “2014 CLTA Regional Associations PD Grant Application” by **February 28th, 2014**. Awardees will be notified by March 24, 2014. Regional chapters are encouraged to plan ahead and give careful attention to the timeline of the grant. Applications that include activities scheduled prior to the date of notification will not be considered.

Application Guidelines: Submit a proposal of no more than 1000 words including the following:

1. Full name of your organization, number of current members, and name, title and contact information of the officer who submits the application.
2. A description of your proposed project, including its tentative date(s), prospective speaker(s), targeted number of attendees, and how the project aligns with your organization’s mission.
3. An explanation of the need for a CLTA professional development grant to support your proposed project and a list of possible financial support from other sources.
4. Expected pedagogical, K-16 articulation, and/or community outreach outcomes.
5. A line-item budget for the proposed project.

Requirements:

For the timely disbursement of the grant, the awarded Regional Association should complete the proposed workshop or conference by December 31, 2014 and submit a required activity report indicating the number of attendees and summarizing the general evaluation/feedback gathered from attendees with a couple of event photos within one month after the proposed activities are concluded.